



Business Analytics Manager

Do you believe everyone should have good health care?

Do you enjoy using data to tell compelling stories?

Are you passionate about helping drive change within an organization?

The Business Analytics Manager at CommunityHealth is a unique opportunity to apply your skills to helping ensure quality health care for all... while working in a flexible, friendly, multicultural environment where everyone is passionate about the same goal.

The Opportunity

CommunityHealth seeks to hire a full-time Business Analytics Manager. Under the supervision of the Director of Planning and Special Projects the Business Analytics Manager will be responsible for the development, implementation, and maintenance of quality programs and activities, including data collection and analysis.

Responsibilities

- Coordinates data management including collection, entry, manipulation, analysis, reporting, and visualization.
- Provides timely data analysis that relates to the organization's data projects.
- Uses statistical approaches to analyze data from multiple sources and synthesizes results into meaningful reports and presentations.
- Ensures data security, integrity, and quality for all activities.
- Consult with subject matter experts to identify information needs and outline optimal reporting/dashboard formats to achieve business objectives.
- Perform in-depth research and analysis to answer key business questions and contribute to strategic recommendations that are consumable and actionable.
- Facilitate intra-departmental, cross-departmental, and cross-organizational project teams.
- Collect, identify, and analyze key performance indicators to measure performance and progress toward strategic goals and present findings in a compelling and comprehensible way.
- Act as a key advisor to the CEO and Director of Planning and Special Projects.
- Support an openness to innovation in thinking and approach.
- Represent CommunityHealth in partnerships, coalitions, task forces and committees that further the mission.

Qualifications

- Experience working in a community health center, public health setting or other relevant experience.
- Two years of experience in data modeling, informatics, and analysis preferred.
- Familiar with Microsoft Power BI
- Strong analytical and problem-solving skills including but not limited to interpreting alpha-numeric data and identifying outliers and trends.
- Proficiency in preparing spreadsheets, graphs, dashboards, and other presentation materials.

- Ability to plan, organize, and manage projects to meet established deadlines.
- Proficient in compiling information from multiple sources.
- Attention to detail with excellent proof reading and editing skills.
- Commitment to the CommunityHealth mission, model of service delivery and core values
- LIFE EXPERIENCE: We know that many of your most character-building experiences do not show up neatly on a resume. Please use a cover letter to tell us why you would be a good fit for this job, focusing especially on those qualifications that do not appear on your resume.

Compensation

- The starting salary range for this position is \$52,650 - \$60,000
- CommunityHealth values wellness and work/life balance for our employees. To that end, we offer a wide range of benefits for employees, such as a hybrid in-person/remote work schedules, health insurance, retirement savings, a variety of opportunities for paid time off, and more. Read more about our [Total Rewards Package here](#).

To apply: Interested candidates should submit a cover letter and resume (NO PHONE CALLS) to: mdoerr@communityhealth.org

CommunityHealth is an equal opportunity employer and is committed to building a diverse team. Bilingual (especially Spanish or Polish speakers) candidates are strongly encouraged to apply for all positions at CommunityHealth. Our work environment is safe and open to all employees, respecting the full spectrum of race, color, religious creed, sex, gender identity, sexual orientation, national origin, political affiliation, ancestry, age, disability, genetic information, veteran status, etc.

NOTE: All employees are required to be fully vaccinated against COVID-19 and boosted when eligible as a condition of employment (or must obtain approval of a medical or religious exemption prior to start date).

About CommunityHealth

Founded in 1993, CommunityHealth is the largest volunteer-based health center in the nation. We provide primary and specialty care, medications, lab testing, mental health services, and health education at no charge to low-income, uninsured adults in Chicago. [Visit our website to learn more!](#)